

GREEN & IVY DEEP CLEANING CHECKLIST



Bathroom

Number of Bathrooms Cleaned:

- ☐ bathtub & shower - scrub clean
- ☐ mirrors & wall decor - clean all
- ☐ shower door tracks - wipe clean and scrub if necessary
- ☐ shower doors - remove hard water stains, squeegee & wipe dry
- ☐ sink & faucet - scrub clean
- ☐ toilet - clean inside, outside, base & behind

Kitchen

- ☐ cabinets, cupboards & shelves - wipe down for fingerprints & food
- ☐ dishes - wash & put away
- ☐ dishwasher - empty dishes, put away then wipe clean inside & outside
- ☐ floors - vacuum brush under all cabinets & in every corner
- ☐ microwave - wipe clean inside, outside, glass tray & cooking lid
- ☐ refrigerator - clean outside, inside, bottom ledge & top
- ☐ sink & faucet - scrub clean
- ☐ sink & stove back splash - wipe clean
- ☐ stove hood - wipe clean
- ☐ stove top - remove grates & knobs, clean all including stove surface, front & sides

Bedrooms

Number of Bedrooms Cleaned:

- ☐ beds - make with new sheets or remake with existing sheets

All Areas

- ☐ base & floorboards - wipe clean
- ☐ blinds & shutters - dust or wipe clean
- ☐ cabinets & drawers - wipe clean outside
- ☐ ceiling fans - wipe clean
- ☐ ceilings & walls - dust with large brush
- ☐ closets - remove cobwebs & clean floors
- ☐ cobwebs - remove all from ceilings & walls
- ☐ door hinges & hardware - wipe clean
- ☐ door tops & details - wipe clean
- ☐ dust & wipe clean all knickknacks
- ☐ dust & wipe down all electronics
- ☐ electrical plates & light switches - wipe clean
- ☐ floor corners - vacuum brush
- ☐ floors - vacuum & steam mop hard surfaces
- ☐ floors - vacuum carpets, area rugs & under edges of rugs
- ☐ furniture - vacuum couches & cloth chairs, remove cushions & vacuum beneath them
- ☐ furniture - vacuum all cloth furniture, fluff pillows & fold blankets
- ☐ furniture - wipe clean all leather furniture
- ☐ furniture - wipe clean all table & chair bases & legs, remove debris stuck to bottom of feet
- ☐ glass doors - clean inside & outside of all
- ☐ heaters, wall & ceiling vents - vacuum brush all
- ☐ light fixtures - wipe clean
- ☐ mirrors - clean all with rubbing alcohol
- ☐ remotes - wipe clean & disinfect all
- ☐ stainless steel - wipe clean with olive oil
- ☐ trash cans - wipe down & replace liner
- ☐ trash removal - place garbage & recycling in appropriate receptacles

- ☐ under furniture with clearance - vacuum & steam mop
- ☐ wall hangings & hardware - wipe clean
- ☐ window & door tracks - vacuum brush
- ☐ window & security door screens - vacuum brush
- ☐ windowsills - wipe clean
- ☐ windows - clean inside where reachable

Laundry

- ☐ drier - empty lint trap, wipe clean inside, outside & top
- ☐ washer - wipe clean inside, outside & top

General Questions

What items/areas need extra attention during the next visit?

List any additional items/tasks that were completed and not on the list below:

What is the cleaner's estimate of the number of hours it would take to clean this property if on a regular cleaning schedule?

Weekly?

Biweekly?

Monthly?